

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE SESSION

TUESDAY, JUNE 18, 2024

7:00 PM

MINUTES

Call to Order	President Tamara Donahue called the meeting to order at 7:01 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	Those present included: Mrs. Donahue, Mr. Hill, Mr. LaPorte, Ms. Lindsey, Mrs. Lydon, Mr. Raso, Mrs. Shaw, Ms. Snyder and Mr. Wilson. Also present were; Dr. William P. Stropkaj, Superintendent; Mr. Joseph A. Kubiak, Assistant to the Superintendent for Operations/Board Secretary; Mr. Michael Brungo, Solicitor; Dr. Shannon Varley, Assistant to the Superintendent for Student Achievement and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary were present.
Public Comment	<p>Public Comment</p> <p>Matt Cesario Re: KOEA MOU – 5 Star Status Green Tree Budget</p>
Board President's Report	BOARD PRESIDENT'S REPORT – Mrs. Tamara Donahue
Board Minutes	<p>BOARD MINUTES</p> <p>On the motion of Mrs. Lydon, seconded by Mrs. Shaw, the Board approved the Work Session Minutes of May 14, 2024 and the Business/Legislative Minutes of May 21, 2024.</p> <p style="text-align: right;"><i>Motion carried 9-0</i></p>
Hire Necessary Staff	<p>AUTHORIZATION TO HIRE NECESSARY STAFF</p> <p>On the motion of Ms. Lindsey, seconded by Ms. Snyder, the Board authorized the Superintendent to hire the necessary staff for the start of the 2024/2025 school year subject to retroactive approval by the Board.</p> <p style="text-align: right;"><i>Motion carried 9-0</i></p>
Super. Compensation	<p>SUPERINTENDENT'S COMPENSATION 2024/2025</p> <p>On the motion of Mrs. Shaw, seconded by Mr. LaPorte, in compliance with Board Policy 312: <i>Performance Assessment of Superintendent/Assistant Superintendent</i>, Dr. Stropkaj, Superintendent, was evaluated on Monday, June 10, 2024. For the school year 2023/2024, the Superintendent, Dr. William P. Stropkaj, has received a rating of</p>

distinguished based upon the District's Superintendent Evaluation Tool. Dr. Stropkaj's salary for the 2024/2025 school year will be \$209,444.29.

Motion carried 9-0

Voting Delegate

APPOINTMENT OF VOTING DELEGATE FOR THE PSBA DELEGATE ASSEMBLY MEETING

On the motion of Ms. Lindsey, seconded by Mr. LaPorte, the Board appointed Mrs. Theresa Lydon as the voting delegate to participate in the PSBA Delegate Assembly to be held virtually on Saturday, November 2, 2024.

Motion carried 9-0

FOR INFORMATION ONLY

- Parkway West Career and Technology Center Report ***Mrs. Annie Shaw***
 - Mrs. Shaw reported on a variety of items in regard to Parkway West.
- SHASDA Report ***Mr. Santo Raso***
- PSBA/Legislative Report ***Mrs. Theresa Lydon***
 - Mrs. Lydon reported on a variety of items in regard to PSBA/Legislative Report.
- News from the Boroughs
 - Dormont – June 30th PRIDE in the Park will be taking place.

Executive Session

EXECUTIVE SESSION – Executive Session was held prior to this evenings Business/Legislative Meeting to receive information regarding police and safety training; safety plans; upgrading safety equipment and approval of grant funding.

Superintendent's Report

SUPERINTENDENT REPORT – Dr. William P. Stropkaj

Policy 101

FIRST READING POLICY 101: MISSION AND VISION STATEMENT/SHARED VALUES

On the motion of Mrs. Lydon, seconded by Mr. Wilson, the Board approved the FIRST READING of Policy 101: *Mission and Vision Statement/Shared Values*.

Motion carried 9-0

Policy 119

FIRST READING POLICY 119: CURRENT EVENTS

On the motion of Mrs. Lydon, seconded by Mr. Wilson, the Board approved the FIRST READING of Policy 119: *Current Events*.

Motion carried 9-0

Policy 124	<p>FIRST READING POLICY 124: ALTERNATIVE INSTRUCTION</p> <p>On the motion of Mrs. Lydon, seconded by Mr. Wilson, the Board approved the FIRST READING of Policy 124: <i>Alternative Instruction</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 260	<p>FIRST READING POLICY 260: COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</p> <p>On the motion of Mrs. Lydon, seconded by Mr. Wilson, the Board approved the FIRST READING of Policy 260: <i>Competitive/Non-Competitive Events and Trips</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 827	<p>FIRST READING POLICY 827: TRAVEL RELATED EXPENSE REIMBURSEMENT</p> <p>On the motion of Mrs. Lydon, seconded by Mr. Wilson, the Board approved the FIRST READING of Policy 827: <i>Travel Related Expense and Reimbursement</i>.</p> <p><i>Motion carried 9-0</i></p>
Policy 907	<p>FIRST READING POLICY 907: SCHOOL VISITORS</p> <p>On the motion of Mrs. Lydon, seconded by Mr. Wilson, the Board approved the FIRST READING of Policy 904: <i>School Visitors</i>.</p> <p><i>Motion carried 9-0</i></p>
Comprehensive Threat Assessment	<p>COMPREHENSIVE THREAT ASSESSMENT GUIDELINES TRAINING</p> <p>On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the administration to participate in the Comprehensive Threat Assessment Guidelines (CSTAG) training, suicide prevention training, and the implementation of and training in electronic Case Management Software.</p> <p><u>For Information Only</u></p> <p>This training is being provided by the Center for Safe Schools through a grant, with no cost to the district. The grant will support the development of multidisciplinary teams by implementing the evidence based CSTAG model to build, strengthen, and maintain knowledge and skills in behavioral threat assessment and suicide prevention.</p> <p><i>Motion carried 9-0</i></p>
Assistant to Super. for Student Services	<p>APPOINTMENT OF ASSISTANT TO THE SUPERINTENDENT FOR STUDENT SERVICES</p>

On the motion of Mr. Hill, seconded by Ms. Snyder, the Board appointed **Suzanne Hanna, Ed.D.**, as the Assistant to the Superintendent for Student Services effective July 1, 2024.

For Information Only

Dr. Hanna's job duties and responsibilities remain the same as this is only a title change. This position is included in the Act 93 Compensation Plan.

Motion carried 9-0

Assistant Food Service Director

ASSISTANT FOOD SERVICE DIRECTOR

On the motion of Mr. LaPorte, seconded by Mrs. Shaw, the Board approved the renewed contract for **Trista Boyes**, Assistant Food Service Director, effective July 1, 2024, through June 30, 2029. Ms. Boyes salary for the 2024/2025 school year will be \$42,000.00.

Motion carried 9-0

Tech. Integration Spec.

TECHNOLOGY INTEGRATION SPECIALIST

On the motion of Mrs. Shaw, seconded by Mrs. Lydon, the Board approved the renewed contract for **Donna O'Toole**, Technology Integration Specialist, effective July 1, 2024, through June 30, 2029. Ms. O'Toole's salary for the 2024/2025 school year will be \$71,687.45.

Motion carried 9-0

Coord. of Student Data, Innovation & Academic Advancement

APPOINTMENT OF COORDINATOR OF STUDENT DATA, INNOVATION AND ACADEMIC ADVANCEMENT

On the motion of Mrs. Lydon, seconded by Ms. Snyder, the Board approved the contract for **Benjamin Getkin**, as the Coordinator of Student Data, Innovation, and Academic Advancement effective July 1, 2024, through June 30, 2029. Mr. Getkin's salary for the 2024/2025 school year will be \$55,000.00.

For Information Only

While this is a new contract, this change in title for Mr. Getkin encompasses the job duties he performed under his former contract as the Computer Support Specialist.

Motion carried 9-0

Compensations 24/25

COMPENSATIONS 2024/2025

1. Assistant to the Superintendent for Operations Compensation – 2024/2025

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, in compliance with the contract for the Assistant to the Superintendent for Operations, the Board approved a

salary of \$130,000.00, for **Mr. Joseph A. Kubiak**, for the 2024/2025 school year effective July 1, 2024.

Motion carried 9-0

2. ACT 93 Compensation

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with the *Act 93 Administrative Employee Compensation Plan* July 1, 2022 – June 30, 2027, the Board approved the Administrators' salaries for the 2024/2025 school year effective July 1, 2024:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Lauren Baughman	Principal, Myrtle Avenue Elementary	\$104,373.90
Ryan Brown	Assistant Principal, Keystone Oaks High School	\$95,000.00
Desiree Burns	Director of Special Education	\$127,982.40
Suzanne Hanna, Ed.D.	Assistant to the Superintendent for Student Services	\$105,000.00
Jeffrey Kattan, Ed.D.	Principal, Keystone Oaks Middle School	\$134,262.93
Michael Linnert, Ed.D.	Principal, Keystone Oaks High School	\$121,200.47
D. Kevin Lloyd	Director of Food Services	\$92,095.78
Scott Mizikar	Assistant Principal, Keystone Oaks Middle School	\$124,532.95
Aaron Smith	Director of Technology	\$120,668.91
Dave Thomas	Principal, Fred L. Aiken Elementary School	\$116,956.67
Shannon Varley, Ed.D.	Assistant to the Superintendent for Student Achievement	\$152,517.59
Brian Werner	Principal, Dormont Elementary School	\$134,076.13

Motion carried 9-0

3. Coordinator of Communications and Public Relations Compensation – 2024/2025

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with the Coordinator of Communications and Public Relations contract 2022-2027, the Board approved the salary of \$96,863.06 for **Mrs. Sarah Welch** for the 2024/2025 school year effective July 1, 2024.

Motion carried 9-0

4. Confidential Administrative Assistants' Compensation – 2024/2025

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with the *Confidential Employee Compensation Plan*, the Board approved the following compensations for the 2024/2025 school year effective July 1, 2024:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Marsha Herrle	Confidential Administrative Assistant	\$45,991.76
Maureen Myers	Confidential Administrative Assistant	\$66,777.88
Karen Wong	Confidential Administrative Assistant	\$61,565.11

Motion carried 9-0

5. School Security Guard Compensation – 2024/2025

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with the contract for the School Security Guard, the Board approved a salary of \$50,651.85, for **Ms. Beth Ann Padden** for the 2024/2025 school year effective July 1, 2024.

Motion carried 9-0

6. School Police Officers Compensation – 2024/2025

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with each of the following individual contracts, the Board approved the following compensations for the 2024/2025 school year effective July 1, 2024:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Mattie Dolfi	School Police Officer	\$56,072.80
Michael Farrell	School Police Officer	\$56,072.80
Shane McGrath	School Police Officer	\$56,072.80
Ronald Porupsky	School Police Officer	\$85,769.25
Abigail Sell	School Police Officer	\$56,072.80

Motion carried 9-0

7. Information Technology Compensation – 2023/2024

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with each of the following individual contracts, the Board approved the following compensations for the 2024/2025 school year effective July 1, 2024:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Carol Persin	Technology Integration Specialist	\$64,807.58
Justin Talbert	Systems Administrator	\$85,186.09

Motion carried 9-0

8. Custodial Supervisors Compensation – 2024/2025

On the motion of Mrs. Shaw, seconded be Mr. LaPorte, in compliance with each of the following individual contracts, the Board approved the following compensations for the 2024/2025 school year effective July 1, 2024:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Michael Costantini	Second Shift Supervisor	\$51,461.55
Jesse Jeznis	Supervisor of Buildings, Grounds & Transportation	\$76,480.88
Jason Neuman	First Shift Supervisor	\$57,970.00
John Priore	Custodial Supervisor	\$52,700.00

Motion carried 9-0

PROFESSIONAL DEVELOPMENT

On the motion of Mrs. Lydon, seconded by Ms. Snyder, the Board approved the following Professional Development requests:

Brandi Forster	2024 WIDA Annual Conference David L. Lawrence Convention Center Pittsburgh, PA October 16 – 18, 2024	\$850.00
Russ Klein	Novi AP Summer Institute AP Psychology APSI Novi, Michigan June 10 – 13, 2024	\$3,133.50
Abigail Sell	Pennsylvania School Safety Conference Harrisburg, PA July 29 – 31, 2024	\$1,400.00

Motion carried 9-0

Pupil Personnel Report
RMU

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj
ROBERT MORRIS UNIVERSITY

On the motion of Mr. Hill, seconded by Mrs. Lydon, the Board approved the RMU in the High School Enrollment Agreement between Robert Morris University and Keystone Oaks School District effective May 1, 2024.

Motion carried 9-0

Children’s Initiative

ALLEGHENY CHILDREN’S INITIATIVE INC. AGREEMENT

On the motion of Mrs. Lydon, seconded by Mr. LaPorte, the Board approved the Letter of Agreement between Allegheny Children’s Initiative and the Keystone Oaks School District for providing Student Assistant Program services effective July 1, 2024 through June 30, 2025.

Motion carried 9-0

Activities & Athletics Report

ACTIVITIES & ATHLETICS REPORT – Mr. Thomas LaPorte

Activity Approval

APPROVAL OF ACTIVITY FOR THE 2024/2025 SCHOOL YEAR

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the following activity for the 2024/2025 school year:

Robotics (HS)

Motion carried 9-0

Interscholastic Approval

APPROVAL OF THE INTERSCHOLASTIC ATHLETICS FOR THE 2024/2025 SCHOOL YEAR

On the motion of Mrs. Lydon, seconded by Mr. Hill, the Board approved the following Interscholastic Athletics for the 2024/2025 school year:

Golf (HS)

Motion carried 9-0

Activity Star Status

ACTIVITY STAR STATUS RATINGS FOR THE 2024/2025 SCHOOL YEAR

On the motion of Mrs. Shaw, seconded by Ms. Snyder, in compliance with ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, it is recommended that the Board approve the following Activity Star Status Ratings for the 2024/2025 school year:

Allies (HS)

1

Art Club (Aiken)	1
Baseball (HS)	3
Basketball, Boys (HS)	4
Basketball, Boys (MS)	3
Basketball, Girls (HS)	4
Basketball, Girls (MS)	3*
Best Friends Club (HS)	1
Best Friends Club (MS)	2
Best Friends Club (Myrtle)	2
Cheerleading (HS)	4
Cheerleading (MS)	2
Chess Club (MS)	1
Craft Club (MS)	1
Cross Country (HS)	3
Cross Country (MS)	2
Dance Team (HS)	2
Environmental Club (HS)	1
Environmental Club (MS)	1
Fashion Club (MS)	1
FBLA	2
FCCLA (HS)	1
Football (HS)	5
Football (MS)	3
French Club (HS)	1
Girls who Code (HS)	1
Golf (HS)	3
Intramurals (Aiken)	2
Intramurals (Dormont)	2
Intramurals (MS)	2
Intramurals (Myrtle)	2
Junior/Senior Class	1
Line Dancing (MS)	1
Marching Band	5
Math Club (HS)	2
Medical Careers Club (HS)	1
Mileage Club (Aiken)	2
Mileage Club (Dormont)	1
Musical (Elementary)	3
Musical (HS)	5
Musical (MS)	3
National Honor Society (HS)	2
Nature Club	2
Newspaper Club (MS)	1
Odyssey of the Mind	3

Pep Club (HS)	2*
PJAS (HS)	1
Robotics (HS)	1
Robotics (MS)	1
Science Club (HS)	1
Soccer, Boys (HS)	4
Soccer, Boys (MS)	3
Soccer, Girls (HS)	4
Soccer, Girls (MS)	3
Softball (HS)	3
Softball (MS)	2
Spanish Club (HS)	1
Stage Crew (HS)	2*
Strength Club (HS)	2
Student Senate (HS)	1
Student Senate (MS)	2*
Swimming, Co-Ed (HS)	3
Swimming, Co-Ed (MS)	2
Technology Club (HS)	1
Tennis, Boys (HS)	3
Tennis, Girls (HS)	3
Track, Co-Ed (HS)	3
Track, Co-Ed (MS)	3
Varieties	2
Volleyball, Boys (HS)	4
Volleyball, Girls (HS)	4
Volleyball, Girls (MS)	2
Wrestling (HS)	3
Wrestling (MS)	2
Yearbook (MS)	1
Yearbook (HS)	1

For Information Only

As per the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, should the criteria dictate a change in Star status from the previous year, the previous Star status will be retained, but will be changed the following year if it has not reverted to its previous level. Those activities marked with an asterisk will receive a denotation in Star status for the 2025/2026 school year if they have not reverted to their previous level.

Motion carried 9-0

Competitive Event

COMPETITIVE EVENT

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, the Board approved the following Competitive Event:

Track – PIAA Track Championship (Level III)

Shippensburg University

May 23 – 24, 2024

Number of Students – 1

Activity Sponsor – Lauryn Greggs

District Funds Requested for Students - \$475.00

District Funds Requested for Sponsor - \$800.00

Total District Funds Requested - \$1,275.00

Motion carried 9-0

Extra Activity Worker

EXTRA ACTIVITY WORKER POSITIONS FOR THE 2024/2025 SCHOOL YEAR

On the motion of Mr. LaPorte, seconded by Ms. Lindsey, the Board approved the following extra athletic worker positions and stipends for the 2024/2025 school year:

<u>Activity</u>	<u>Title</u>	<u>Amount per Game</u>
V – Varsity; JV- Junior Varsity; MS - Middle School		
Baseball/Softball	Game Manager (V)	\$65
	Book/Pitch Counter (V)	\$50
Boys/Girls Soccer	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
	Clock (V, JV)	\$60
	Ticket Takers (V, JV)	\$40
Boys/Girls Volleyball	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
	Scoreboard (V, JV)	\$60
	Scoreboard (MS)	\$50
Boys/Girls Basketball	Book (V, JV)	\$50
	Scoreboard (V, JV)	\$60
	Scoreboard (MS)	\$50
	Clock (V, JV)	\$60
	Clock (MS)	\$50
	Game Manager (V, JV)	\$65
	Game Manager (MS)	\$50
	Crowd Control (V, JV)	\$50
	Ticket Takers (V, JV)	\$40
Football	Sticks (V, JV)	\$50

	Clock (V, JV)	\$60
	Announcer (V, JV, MS)	\$50
	Scoreboard (V, JV, MS)	\$60
	Stats (V, JV, MS)	\$50
	Video (V, JV, MS)	\$30
	Parking/Security (V, JV, MS)	\$50
	Ticket Takers (V, JV, MS)	\$40
	25 Second Clock (V, JV, MS)	\$65
	Game Manager (V, JV, MS)	\$65
	Game Manager (MS)	\$50
Swimming	Game Manager (V)	\$65
	Game Manager (MS)	\$50
	Ticket Taker (V)	\$40
Wrestling	Scoreboard (V)	\$60
	Ticket Taker (V, JV)	\$40
	Game Manager (V, JV)	\$65
	Crowd Control (V, MS)	\$50
Track	Timer (FAT System)	\$65

Motion carried 9-0

Extra Activity Workers

EXTRA ACTIVITY WORKERS – 2024/2025 SCHOOL YEAR

On the motion of Mr. Hill, seconded by Mrs. Shaw, the Board approved the following individuals as extra activity workers for the 2024/2025 school year:

Roiann Backstrom

Josh Kirchner

Hope Harris

Gary Goga

Keith Buckley

Jordan Zange

Patty Costantini

John McCarthy

Kelly Connolly

Mike Orosz

Diane Ferguson

Selena Canello

Pat Reilly

Sue Grand

Erin Feeney

Bill Irvine

Nick Kamberis

Kelly Diven

Ryan Warner

Felix Yerace

Kim Smykal

Bill Ketrow

Nancy Kraemer

Lauryn Greggs

Beth Padden

Michael Hustava

Pat Reilly

Steve McCormick

TJ O'Farrel

Bruce Hrivnak

Bill Simon

Lauryn Greggs

Amy Torcaso

Ken Hustava

Jerry Tuite

Jeff Sieg

Meghan O'Brien

Olivia Dewick

**Judy Wareham
Dan Amman**

**Jim Feeney
Brian Slagle**

Motion carried 9-0

Personnel Report

PERSONNEL REPORT – Mrs. Tamara Donahue & Ms. Emily Snyder

Retirement

RETIREMENT

On the motion of Ms. Lindsey, seconded by Mr. Hill, the Board accepted the following retirement:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Years of Service</u>
Diane Ferguson	Paraprofessional	October 31, 2024	23

Motion carried 9-0

Resignation

RESIGNATIONS

On the motion of Ms. Lindsey, seconded by Mr. Wilson, the Board accepted the following resignations:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kelsey Marucci	Secretary (High School) – Guidance	July 12, 2024
Kahina Saaoui	Food Service Worker	June 7, 2024

Motion carried 9-0

Appointments

APPOINTMENTS

1. Custodian

On the motion of Ms. Snyder, seconded by Mr. Raso, in compliance with the ***Service Employees' International Union Local 32BJ Collective Bargaining Agreement 2021 – 2026***, it is recommended that the Board approve the employment of:

Baby Girl Lynch

Custodian

Effective – June 3, 2024

Salary - \$31,101.34 (pro-rated)

Richard Nagy

Custodian

Effective – June 10, 2024

Salary - \$31,101.34 (pro-rated)

Motion carried 9-0

2. Long Term Substitute

On the motion of Ms. Snyder, seconded by Mr. Raso, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the employment of the following long term substitute:

Sean McCreery
Teacher – Social Studies – High School
Effective – August 19, 2024 (full year)
Salary - \$51,500.00 (M, Step 1)

Motion carried 9-0

3. Substitute Custodian

On the motion of Ms. Snyder, seconded by Mr. Raso, the Board approved the employment of the below Substitute Custodian at a rate of \$15.00 per hour:

<u>Name</u>	<u>Start Date</u>
Tina Conn	June 10, 2024

Motion carried 9-0

4. Approval of Activity Stipends

On the motion of Ms. Snyder, seconded by Mr. Raso, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals for the 2024/2025 school year:

<u>Activity</u>	<u>Position</u>	<u>Sponsor</u>	<u>Stipend</u>
Allies (HS)		Pam Gianoglio	\$1,500.00
Art Club (Aiken)		JiL Graham	\$1,500.00
Best Friends Club (HS)		Joy Galiszewski	\$750.00
		Brittany Linsenbigler	\$750.00
Best Friends Club (MS)		Allyson Hepler	\$1,500.00
		Brooke Turnbull	\$1,500.00
Best Friends Club (Myrtle)		Zach Whitfield	\$3,000.00
Cheerleading (Varsity)	Head Coach	Stacy Van Goor	\$5,000.00
	Assistant	Jessica Eberlin	\$4,750.00

Cheerleading (MS)	Head Coach	Stacy Van Goor	\$3,000.00
Chess Club (MS)		Pat Falsetti	\$1,500.00
Craft Club (MS)		Allyson Hepler	\$750.00
		Bonnie Lawrence	\$750.00
Cross Country (Co-Ed, Varsity)	Head Coach	Lauryn Greggs	\$5,000.00
	Assistant	Melissa Bowers	\$2,500.00
Cross Country (Co-Ed, MS)	Head Coach	Carly Devine	\$3,000.00
Dance Team		OPEN	\$3,000.00
Environmental Club (HS)		Jen Bogdanski	\$1,500.00
Environmental Club (MS)		Carolyn Manko	\$1,500.00
Fashion Club (MS)		Jessica Boronky	\$1,500.00
FBLA		OPEN	\$3,000.00
FCCLA (HS)		Emily Brill	\$1,500.00
Football (Varsity)	Head Coach	Steve McCormick	\$8,500.00
	Assistant	Brad Francus	\$4,000.00
	Assistant	Shane Holden	\$3,700.00
	Assistant	Casey Phillips	\$5,700.00
	Assistant	Mike Oroz	\$5,250.00
	Assistant	Russ Klein	\$5,350.00
	Assistant	Kevin Dobson	\$1,500.00
	Volunteer	Ian Thomas	
Football (MS)	Head Coach	John Dennis	\$4,000.00
	Assistant	Paul Jankowski	\$3,000.00
	Volunteer	Conor Hinchey	
French Club (HS)		Julie O'Mara	\$1,500.00
Girls who Code (HS)		Kevin Gallagher	\$1,500.00
Golf	Head Coach	Dennis Sarchet	\$5,000.00
	Assistant	Craig Wetzel	\$2,500.00
Intramurals (Aiken)		Mike Shuck	\$3,000.00
Intramurals (Dormont)		Andy Bell	\$1,500.00
		Kelly Seltzer	\$1,500.00

Intramurals (MS)	Lisa McMahon	\$1,500.00
	Carolyn Manko	\$1,500.00
Intramurals (Myrtle)	Kelly Diven	\$1,500.00
	Kristie Rosgone	\$1,500.00
Junior/Senior Class	Lainey Resetar	\$1,500.00
Line Dancing (MS)	Lori DeMartino	\$750.00
	Kristen Leitch	\$750.00
Marching Band	William Eibeck	\$8,500.00
Math Club	Josh Kirchner	\$3,000.00
Medical Careers Club (HS)	Nancy Kraemer	\$1,500.00
Mileage Club (Aiken)	Jen Watenpool	\$3,000.00
Mileage Club (Dormont)	Jen Watenpool	\$1,500.00
Musical (Elementary)	Rob Naser	\$5,000.00
Musical (HS)	William Eibeck	\$8,500.00
Musical (MS)	Richard Smith	\$5,000.00
National Honor Society (HS)	Nancy Kraemer	\$3,000.00
Nature Club (Myrtle)	Zach Whitfield	\$3,000.00
Newspaper Club (MS)	Allyson Hepler	\$750.00
	Kelly Connolly	\$750.00
Odyssey of the Mind	Jessica Dobson	\$5,000.00
Pep Club (HS)	Lauryn Greggs	\$1,500.00
	Melissa Bowers	\$1,500.00
PJAS (HS)	OPEN	\$1,500.00
Robotics (HS)	Jeff Oestrich	\$1,500.00
Robotics (MS)	Craig Wetzel	\$750.00
	Dennis Sarchet	\$750.00
Science Club (HS)	Rebecca Hritz	\$1,500.00

Soccer (Boys, Varsity)	Head Coach	John Paul Nicola	\$6,500.00
	Assistant	Pat Simmons	\$3,250.00
	Assistant	Maddox Fingers	\$3,250.00
Soccer (Boys, MS)	Head Coach	Ron DiNardo	\$3,000.00
	Assistant	Eric Michalski	\$2,000.00
	Assistant	OPEN	\$2,500.00
Soccer (Girls, Varsity)	Head Coach	Roman Nardozi	\$6,500.00
	Assistant	Bryan Taylor	\$3,250.00
	Assistant	Kaylyn Cannon	\$3,250.00
Soccer (Girls, MS)	Head Coach	Ed Scott	\$3,000.00
	Assistant	Michael Muick	\$2,500.00
	Assistant	OPEN	\$2,000.00
Spanish Club (HS)		Lisa Forlini	\$1,500.00
Stage Crew (HS)		William Eibeck	\$3,000.00
Strength Club (HS)		Nick Kamberis	\$3,000.00
Student Senate (HS)		Jen Bogdanski	\$1,500.00
Student Senate (MS)		Mark Kopper	\$3,000.00
Swimming (Co-Ed, MS)	Head Coach	Jeff DiGiacomo	\$3,000.00
	Assistant	Dani Sakulski	\$1,500.00
Technology Club (HS)		Craig Wetzel	\$750.00
		Dennis Sarchet	\$750.00
Tennis (Girls, Varsity)	Head Coach	Leslie Leopold	\$5,000.00
	Assistant	Kieran Gorman	\$1,250.00
	Assistant	Hope Harris	\$1,250.00
Varieties		Nancy Kraemer	\$3,000.00
Volleyball (Girls, Varsity)	Head Coach	Michael O'Leary	\$5,500.00
	Assistant	Nicole Detorakis	\$2,750.00
	Assistant	Megan Holly	\$1,500.00
	Volunteer	Ciera Fehl	
Yearbook (MS)		Amy Torcaso	\$750.00
		Gina Huss	\$750.00
Yearbook (HS)		OPEN	\$1,500.00

Motion carried 9-0

5. Support Positions and Compensation

On the motion of Ms. Snyder, seconded by Mr. Raso, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals for the 2024/2025 school year:

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Athletic & Activities Programs Facilitator	Mark Elphinstone	\$13,000.00
Events Facilitator	Joshua Kirchner	\$4,700.00
Weight Room Facilitator	Nick Kamberis	\$3,050.00
Aquatics Facilitator	Amy Torcaso	\$4,700.00

Motion carried 9-0

Dept. Leaders Comp.

DEPARTMENT LEADERS ADDITIONAL COMPENSATION 2023/2024 SCHOOL YEAR

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved of the following individuals receiving an additional compensation for the 2023/2024 school year:

<u>Grade Level/Department Leader</u>	<u>Name</u>	<u>Compensation</u>
Kindergarten	Mary Poe	\$750.00
First	Kellie Dawson	\$750.00
Second	Shannan Turner	\$750.00
Middle School English/Language Arts	Lisa McMahon	\$750.00
English 9 – 12	Jennifer Bogdanski	\$750.00
Middle School Mathematics	Pat Falsetti	\$750.00
Humanities (Art and Music) K – 12	Rob Naser	\$750.00

Motion carried 9-0

Grade Level/Dept.

GRADE LEVEL/DEPARTMENT LEADERS 2024/2025 SCHOOL YEAR

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following individuals for the 2024/2025 school year:

<u>Grade Level/Department Leader</u>	<u>Name</u>	<u>Compensation</u>
Kindergarten	Kim Gray	\$2,250.00
First	Kellie Dawson	\$2,250.00
Second	Shannan Turner	\$2,250.00
Third	Jamie Barbin	\$2,250.00
Fourth English/Language Arts and Social Studies	Jennifer Harke	\$2,250.00
Fourth Mathematics and Science	Kristie Rosgone	\$2,250.00
Fifth English/Language Arts and Social Studies	Jennifer Harke	\$2,250.00
Fifth Mathematics and Science	Mike Shuck	\$2,250.00
Middle School English/Language Arts	Lisa McMahon	\$2,250.00
Middle School Mathematics	Pat Falsetti	\$2,250.00
English 9 - 12	Jennifer Bogdanski	\$2,250.00
Mathematics 9 - 12	Kevin Gallagher	\$2,250.00
Science 6 - 12	Michelle McSwigan	\$2,250.00
Social Studies/Secondary ESL 6 – 12	Jeff Sieg	\$2,250.00
Special Education K – 5	Megan Disher	\$2,250.00
Special Education 6 – 8	Adam Brown	\$2,250.00
Special Education 9 – 12	Pam Gianoglio	\$2,250.00
STEAM/Computer and Data Science/ Technology Education K - 12	Kevin Gallagher	\$2,250.00
Humanities (Art and Music) K -12	Rob Naser	\$2,250.00
Wellness (Physical Education and Family Consumer Science) K - 12	Steve McCormick	\$2,250.00
Library/Career Advisor/Business/ World Language K – 12	Andy Bell	\$2,250.00
Student Services (Counselors/Psychologists/ Nurses/Mental Health Therapists) K - 12	Heather Hardy Stephen Hope	\$1,125.00 \$1,125.00

Motion carried 9-0

Mentor Teachers

MENTOR TEACHERS

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, the Board approved the following mentor teachers be approved and receive payment for the 2023/2024 school year:

Year 1 Mentors

Andy Bochicchio	\$362.50
Jen Bogdanski	\$184.24
Adam Brown	\$462.48
Aaron Colf	\$362.50
Allyson Culp	\$165.44
Kellie Dawson	\$725.00
Pat Falsetti	\$360.96
Kim Gray	\$725.00
Jen Harke	\$725.00
Heather Hruby	\$639.20
Jeff Kelly	\$725.00
Michelle McSwigan	\$635.44
Mike Orsi	\$259.44
Devan Pappaterra	\$725.00
Ann Pfeufer	\$725.00
Kevin Prince	\$725.00
Melissa Purkiss	\$518.88
Kristie Rosgone	\$1,450.00
Jen Sadowski	\$362.50
Beth Salimbene	\$725.00
Christina Schneiders	\$362.50
Ben Stewart	\$240.64
Craig Wetzel	\$725.00

Year 2 Mentors

Heather Hardy	\$725.00
Michelle McSwigan	\$725.00
Kim Puffer	\$725.00
Nicole Varrenti	\$725.00

Year 3 Mentors

Heather Hardy	\$725.00
Allyson Hepler	\$725.00
Kevin Prince	\$725.00

For Information Only

Stipend amounts listed above are calculated on a per basis scale and bargaining unit members are compensated \$725.00 per mentor that meets the criteria listed above. Pro-rated stipends indicate a portion of the year met the above criteria.

Motion carried 9-0

Teaching Load Comp.

TEACHING LOAD COMPENSATION – SECOND SEMESTER

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, in compliance with the ***Keystone Oaks Education Association Collective Bargaining Agreement 2020-2026***, it is the Board

approved the following individual for compensation for the second semester of the 2023/2024 school year:

1. Secondary Teacher Stipends Teachers 7 out of 8 Periods

Kevin Gallagher	\$1,000.00
Brooke Turnbull	\$1,000.00

2. Elementary Teacher Stipends for Class Size at 24 or Above

William Opperman	\$1,937.80
Mike Shuck	\$1,937.80

3. Elementary Special Education Teacher Stipends for Teaching more than One Course during the same Period

Jocelyn Hiber	\$1,000.00
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For Information Only

Stipend amounts listed above are calculated on a per class basis and bargaining unit members are compensated \$1,000.00 per class that meets the criteria listed above. Prorated stipends indicate a portion of the semester met the above criteria.

Motion carried 9-0

Tenure

TENURE

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, the Board recognized the following individuals as having completed the requirements according to the Commonwealth of Pennsylvania and achieving tenure on August 25, 2024 with a Professional Contract:

Jessica Boronky	Middle School/High School
Amanda Carnes	Dormont
Lauren Johnson	Fred L. Aiken Elementary
Anastasia McGaughey	High School

Motion carried 9-0

Student Work Program

STUDENT SUMMER WORK PROGRAM

On the motion of Ms. Snyder, seconded by Mr. Wilson, the Board approved the rate for workers under the district's *Summer Work Program* at a rate of \$15.00/hour, effective June 10, 2024 – August 16, 2024.

For Information Only

Students applying for the *Student Summer Work Program* must be at least 16 years old.

Motion carried 9-0

Finance Report

2024/2025 Final Budget

FINANCE REPORT – Mr. Nafis Hill

APPROVAL OF THE 2024/2025 FINAL BUDGET

On the motion of Mrs. Shaw, seconded by Ms. Lindsey the following motion was made:

The Administration recommends the adoption of the 2024/2025 Final Budget in accordance with Section 68 of the School Code of Pennsylvania.

For Information Only

The 2024/2025 Final Budget represents estimated Expenditures of \$49,511,485 and expected Revenues of \$49,205,983, which results in a deficit of \$305,502 that will be covered by the district's fund balance.

The 2024/2025 Final Budget also represents a 3.0% tax increase, which results in the levying of 21.1002 mills. This 3.0% tax increase is below the Act 1 index of 5.3%, which is the highest percentage the district was allowed to raise taxes for the 2024/2025 school year, as per the Pennsylvania Department of Education.

- A discussion was had regarding the approval of the 2024/2025 final budget.
- A roll call vote was taken

Roll Call Vote

AYES

NAYS

Mr. Raso
Mrs. Lydon
Mr. Wilson
Mr. Hill
Mr. LaPorte
Mrs. Shaw
Ms. Lindsey
Ms. Snyder
Mrs. Donahue

Motion carried 9-0

Accounts Payable

ACCOUNTS PAYABLE APPROVALS LISTS THROUGH MAY 31, 2024

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the following Accounts Payable lists as presented in the *Finance Package*:

- A. General Fund as of May 31, 2024 (Check No. 72186-72185) \$816,078.33
- B. Food Service Fund as of May 31, 2024 (Check No. 9847-9846) \$47,508.67

C. Athletics as of May 31, 2024 (None)	\$0.00
D. Capital Reserve as of May 31, 2024 (None)	\$0.00

TOTAL \$863,587.00

Motion carried 9-0

Investments

INVESTMENTS

On the motion of Mrs. Shaw, seconded by Ms. Snyder, in accordance with ***Board Policy 005 - Organization***, the Board approved the following as authorized depositories for the purpose of investing School District funds:

- First National Bank
- Bank of New York – Mellon
- Pennsylvania Local Government Investment Trust (PLGIT)
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
- INVEST (Treasurer’s Department)

Motion carried 9-0

Banking

BANKING

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, in accordance with ***Board Policy No. 005 – Organization***, the Board approved the following as designation depositories:

First National Bank	Activities and Athletic Funds Capital Expenditure Fund Compensated Absences Fund Food Service General Fund OPEB Fund Payroll <i>Others as approved by the School Board.</i>
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Motion carried 9-0

Insurance Policies

DISTRICT INSURANCE POLICIES 2024/2025

On the motion of Mrs. Shaw, seconded by Mr. LaPorte, the Board approved the District’s insurance policies as listed:

• CM Regent (Commercial Property & Equipment)	\$129,562.00
• CM Regent (Commercial General Liability)	\$32,871.00

• CM Regent (Commercial Crime & Educators Legal Liability)	\$1,894.00
• CM Regent (Commercial Automobile)	\$4,890.00
• CM Regent (Excess Liability)	\$17,768.00
• UPMC (Workers' Compensation)	\$71,204.00
TOTAL	\$258,189.00

For Information Only

This cost represents an increase of \$45,527.00 or 21.41% from the 2023/2024 insurance costs.

- A discussion was had regarding the District Insurance Policies for the 2024/2025 school year.

Motion carried 9-0

Current 511 Taxes

CURRENT 511 TAXES

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the Current Act 511 Taxes including local service tax (\$5.00/per working individual); earned income tax (0.5%); and real estate transfer tax (0.5%) for the 2024/2025 school year.

- A discussion was had regarding Current 511 Taxes.

Motion carried 9-0

**Breakfast & Lunch
Price Increase**

BREAKFAST AND LUNCH PRICE INCREASE FOR THE 2024/2025 SCHOOL YEAR

On the motion of Mrs. Lydon, seconded by Ms. Lindsey, the Board approved the following price increase for the 2024/2025 school year for breakfast and lunch:

	<u>Increase</u>	<u>2024/2025 Cost</u>
Elementary Breakfast	\$0.10	\$1.75
Elementary Lunch	\$0.10	\$2.85
Secondary Breakfast	\$0.10	\$1.85
Secondary Lunch	\$0.10	\$2.95

- A discussion was had regarding Breakfast and Lunch price increase for the 2024/2025 school year.

Motion carried 9-0

CORBETT – CLASSROOM FURNITURE

On the motion of Mrs. Lydon, seconded by Mr. LaPorte, the Board approved the purchase of classroom furniture from Corbett to support instructional design in grades 3 through 5 classrooms, including Special Education, ESL, and Title I, for the 2024/2025 school year in the amount of \$678,941.68.

- A discussion was had regarding Corbett – Classroom Furniture.

Motion carried 9-0

FOR INFORMATION ONLY**I. EXPENDITURE/REVENUE 2023 – 2024 BUDGET to ACTUAL / PROJECTION**

ACCT	DESCRIPTION	2023-2024 BUDGET TOTAL	2023-2024 11 MONTH MAY/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 32,672,317	\$ 33,077,242	\$ 404,925
7000	State Revenue Sources	\$ 13,333,933	\$ 13,616,896	\$ 282,963
8000	Federal Revenue Sources	\$ 805,962	\$ 2,273,713	\$ 1,467,751
Total Revenue		\$ 46,812,212	\$ 48,967,851	\$ 2,155,639
				(OVER) UNDER BUDGET
Expenditures				
100	Salaries	\$ 20,607,107	\$ 16,565,583	\$ 4,041,524
200	Benefits	\$ 13,416,990	\$ 9,638,071	\$ 3,778,919
300	Professional/Technical Services	\$ 1,929,206	\$ 1,956,807	\$ (27,601)
400	Property Services	\$ 1,493,800	\$ 1,419,776	\$ 74,024
500	Other Services	\$ 5,446,273	\$ 4,780,873	\$ 665,400
600	Supplies/Books	\$ 1,715,234	\$ 1,465,744	\$ 249,490
700	Equipment/Property	\$ 1,015,150	\$ 1,175,967	\$ (160,817)
800	Other Objects	\$ 87,100	\$ 377,072	\$ (289,972)
900	Other Financial Uses	\$ 1,101,352	\$ 2,709,395	\$ (1,608,043)
Total Expenditures		\$ 46,812,212	\$ 40,089,287	\$ 6,722,925
Revenues exceeding Expenditures				
		\$ -	\$ 8,878,564	\$ 8,878,564
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF MAY 31, 2024

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 05/01/2024	\$ 298,004.74	\$ 49,417.98
Deposits	\$ 9,318.35	\$ 56.34
Subtotal	\$ 307,323.09	\$ 49,474.32
Expenditures	\$ 41.60	\$ 300.00
Cash Balance - 05/31/2024	\$ 307,281.49	\$ 49,174.32

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF MAY 31, 2024

	BALANCE
GENERAL FUND	
FNB BANK	\$ 744,434
PAYROLL (pass-thru account)	\$ 6,909
FNB SWEEP ACCOUNT	\$ -
ATHLETIC ACCOUNT	\$ 49,174
PLGIT	\$ 12,883,228
FNB MONEY MARKET	\$ 289,306
PSDLAF	\$ 176,523
INVEST PROGRAM	\$ 197,392
OTHER POST-EMPLOYMENT BENEFITS	\$ 2,128,207
COMPENSATED ABSENCES	\$ 461,239
	<u><u>\$ 16,936,413</u></u>
CAFETERIA FUND	
FNB BANK	\$ 554,567
PLGIT	\$ 1,660,950
	<u><u>\$ 2,215,517</u></u>
CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 44,259
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 873
	<u><u>\$ 45,132</u></u>
GRAND TOTAL	<u><u>\$ 19,197,062</u></u>

Buildings, Grounds & Transportation Report

BUILDINGS, GROUNDS & TRANSPORTATION REPORT – Mr. Santo Raso

Water Heating System

STADIUM DOMESTIC WATER HEATING SYSTEM REPLACEMENT

On the motion of Mrs. Lydon, seconded by Mr. LaPorte, the Board approved the replacement of the Stadium Domestic Water Heating System by Huckestein Mechanical at a cost not to exceed \$91,723.75.

For Information Only

Funds for the replacement of the Stadium Domestic Water Heating System will be taken from the capital budget.

- A discussion was had regarding the purchase of the Stadium Domestic Water Heating System Replacement.

Motion carried 9-0

Electronic Marquees

ELECTRONIC MARQUEES – KEYSTONE OAKS MIDDLE SCHOOL/HIGH SCHOOL CAMPUS

On the motion of Ms. Lindsey, seconded by Mrs. Lydon, the Board approved the purchase and installation of two (2) electronic marquees from FastSigns at a cost not to exceed \$62,574.50 on the Middle School and High School Campuses.

For Information Only

Funds for the Electronic Marquees will be taken from the capital budget.

The cost of the electronic marquee for the high school is \$26,649.50. The cost of the electronic marquee for the middle school is \$35,925.00.

- A discussion was had regarding the Electronic Marquees.

Motion carried 9-0

Public Comment

Public Comment

Matt Cesario
Green Tree

Re: Thank you to Mr. Brungo for your years of service.

Adjournment

ADJOURNMENT

On the motion of Mrs. Lydon, seconded by Mrs. Shaw, the meeting was adjourned at 7:58 p.m.

Motion passed 9-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 101

Section PROGRAMS

Title MISSION AND VISION
STATEMENT/SHARED VALUES

Adopted AUGUST 21, 1989

Revised MARCH 21, 2017;
FEBRUARY 16, 1998

POLICY NO. 101 MISSION AND VISION STATEMENT/SHARED VALUES		
Section 1	<p><u>District Mission Statement</u></p> <p>The Keystone Oaks School District's mission is to provide a safe learning environment that prepares critical thinkers to become responsible and productive members of society. Excellence in engaging, empowering, and enriching today for tomorrow's expectations.</p>	Pol. 100
Section 2	<p><u>District Vision Statements</u></p> <p>The Keystone Oaks School District will remain current and competitive in every aspect of its operations while providing the best education for the children of Castle Shannon Borough, Dormont Borough, and Green Tree Borough. To do this, we will measure our success by assuring that:</p> <ol style="list-style-type: none">1. Students demonstrate continuous growth so as to prepare for future challenges.2. Students link learning to real-world applications through a dynamic, comprehensive curriculum that provides creative opportunities.3. Students are provided opportunities for collaboration while engaged in the K-12 curriculum.	

	<p style="text-align: center;">POLICY NO. 101</p> <p style="text-align: center;">MISSION AND VISION STATEMENT/SHARED VALUES</p> <p>Learning Vision: The District strives to hear the voice of every child describing his/her learning through meaningful, engaging encounters.</p> <p>Curriculum Vision: The District promotes excellence in the academic, arts, activities, and athletics, while providing opportunities for all students that will prepare them for a successful future beyond Keystone Oaks.</p> <p>Instruction Vision: Students are motivated to learn at their individual, maximum pace while their developmental levels and interests are being considered in their program of study.</p> <p>Assessment Vision: Students are allowed and encouraged to demonstrate their learning in a variety of ways.</p> <p>Technology Vision: All stakeholders enrich education through the thoughtful and responsible use of technology within a cycle of utilization, application, and evaluation.</p> <p>Personnel Vision: Personnel provide an engaging and nurturing environment that promotes the personal well-being of each student and every employee.</p> <p>Stakeholder Vision: The stakeholders support the active involvement of guardians, District personnel, and community members in providing an environment that engages, empowers, and enriches every Keystone Oaks student.</p>	
Section 3	<p><u>District Shared Values</u></p> <ol style="list-style-type: none"> 1. Communication: Expressing, receiving, and sharing information. 2. Empathy: Acknowledging the perspective, emotions, and experiences of all stakeholders. 3. Global Competence: Responding to and understanding diverse cultural practices and world viewpoints. 4. Imagination: Envisioning creative and innovative ways to take risks and solve problems 	

	<p style="text-align: center;">POLICY NO. 101 MISSION AND VISION STATEMENT/SHARED VALUES</p>	
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| | <p>5. Integrity: Making ethical choices and doing the right thing regardless of personal gain.</p> <p>6. Learning: Acquiring, processing, and retaining information for life-long use.</p> <p>7. Motivation: Achieving goals through personal drive.</p> <p>8. Ownership: Having pride and taking responsibility for one's actions and their outcomes.</p> <p>9. Passion: Sparking the emotional connection that ignites one's purpose.</p> <p>10. Work: Being accountable and persevering.</p> | |
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	<p>The beliefs/shared values strategically identify the heart and soul of the District and serve as the foundation behind all operations. The Beliefs/Shared Values of the Keystone Oaks School District are:</p>	
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| | <p>1. Learning in a safe, respectful, and nurturing environment is the focus of the educational process, and active engagement and collaboration are critical to the process for promoting lifelong learning in order to live successfully in a diverse society.</p> <p>2. Each student contributes unique abilities and talents which should be challenged in the academics, arts, athletics, and extracurricular activities.</p> <p>3. Individuals are responsible and accountable for their own choices, decisions, and actions, which create the foundation of good citizenship.</p> <p>4. Students, staff, parents, School Board members, and community members share the responsibility for the quality of education.</p> <p>5. Success is strongly influenced by personal motivations and high expectations.</p> | |
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	<p style="text-align: center;">POLICY NO. 101 MISSION AND VISION STATEMENT/SHARED VALUES</p> <p>6.—Diversity in a student population encourages an understanding of cultural differences and values and of the diverse means that learners use to engage with knowledge.</p> <p>7.—Recognition and appreciation encourage motivation and dedication.</p> <p>8.—Integrity, trust, and open communication are vital for an excellent learning community.</p> <p>9.—Collaboration, effective leadership, high expectations, and the responsible use of resources and partnerships with businesses and the community result in excellence.</p> <p>10.—Teaching is both an "art" and a "science" that promotes intellectual engagement among members of the learning community to ensure continuous learning.</p> <p>11.—The experiences encountered during the learning process are enhanced when the physical plant is well maintained.</p> <p>Previously Revised: March 21, 2017; February 16, 1998</p> <p>References:</p> <p>Board Policy – 100</p>	
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Policy Guide

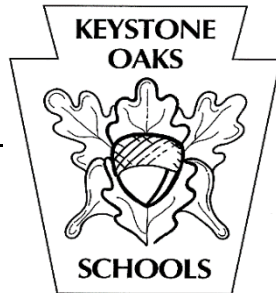
Policy No. 119Section PROGRAMSTitle CURRENT EVENTS~~SOCIAL ISSUES~~Adopted AUGUST 21, 1989Last Revised FEBRUARY 16, 1998

POLICY NO. 119 CURRENT EVENTS SOCIAL ISSUES		
Section 1	<p><u>Purpose</u></p> <p>The Board believes that the consideration of current eventssocial issues has a legitimate place in the educationalinstructional program of the schools. Properly introduced and conducted, discussionthe consideration of such events can help students learn to identify important issues, explore fully and fairly all sides of an issue, weigh carefully the values and factors involved, and develop skills techniques for formulating and evaluating positions and opinions.</p>	
Section 2	<p><u>Definition</u></p> <p>For purposes of this policy, A current event is defined as a topic not expressly enumerated in the course guide as contentappropriate for of the course of study.</p>	
Section 3	<p><u>Authority</u></p> <p>The Board will permit the introduction and proper educational use of current eventssocial issues, provided that their use in the instructional program:</p> <ol style="list-style-type: none"> 1. Is is related to the course's educational instructional goals of the course of study and the students' level of maturity of the students. 2. -Ddoes not tend to indoctrinate or persuade students to a particular point of view. 3. Eencourages fair presentations and open-mindedness. 	Pol. 106

	<p style="text-align: center;">POLICY NO. 119 CURRENT EVENTSSOCIAL ISSUES</p> <p>4. It is conducted in a spirit of scholarly inquiry.</p> <p>5. and It is not related to the employment status of the teacher and/or other district employees of the District.</p> <p>When social issues have not been specified in the course guide, the Board will only permit the instructional use of those issues which have been approved by the principal.</p> <p>The Board recognizes that some deviation from the assigned course guide is necessary in the free exchange of the classroom. However, the Board specifies for the guidance of the Superintendent and, through administrative directive, the guidance of the staff that any discussion of current eventssocial issues in the classroom or school environment shall be conducted in an unprejudiced and dispassionate manner and shall not disrupt the educational process, or fail to match the maturity level of students, nor be unrelated to the goals of the District and the appropriate course guide.</p> <p>In the discussion of any event, a teacher may express a personal opinion, but shall identify it as such, and must not express such an opinion for the purpose of persuading students to theirhis/her point of view.</p> <p>Section 4 <u>Delegation of Responsibility</u></p> <p>The Superintendent shall develop administrative regulations to assist teaching staff members in developing techniques for the management of current eventssocial issues which that do not stifle a spirit of free and scholarly inquiry.</p> <p>Previously Revised: February 16, 1998</p> <p>References:</p> <p>PA School Code – 24 P.S. 510</p> <p>Board Policy – Pol. 106</p>	<p>Pol. 106</p>
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KEYSTONE OAKS SCHOOL DISTRICT

Policy ~~SUMMER SCHOOL~~ Guide



Policy No. 124

Section PROGRAMS

Title ALTERNATIVE INSTRUCTION

Adopted AUGUST 21, 1989

Last Revised FEBRUARY 16, 1998

POLICY NO. 124 ALTERNATIVE INSTRUCTION SUMMER SCHOOL		
Section 1	<p><u>Purpose</u></p> <p>It is the policy of the Board that the District will make summer school opportunities available through out of district approved, accredited programs. Driver education classes, on a limited basis, shall be held for secondary school pupils of the District only.</p> <p>The Board may grant credit toward high school graduation for course work successfully completed through approved summer school, online courses and dual enrollment, in accordance with this policy.</p>	SC 502, 1525, 1901, 1903, 1906 Pol. 217
Section 2	<p><u>Delegation of Responsibility</u></p> <p>The building principal shall be responsible for reviewing and approving student applications for earning credit toward graduation through approved alternative instruction courses.</p> <p>The building principal shall determine the number of credits assigned to such a course as part of the approval process before the student begins the course.</p>	
Section 3	<p><u>Guidelines</u></p> <p>Students shall submit to the building principal a written request for approval of each proposed course and the number of credits sought.</p>	

POLICY NO. 124
ALTERNATIVE INSTRUCTION~~SUMMER SCHOOL~~

The student shall receive the same letter grade for credit that is assigned by the alternative instruction course.

Credit Recovery

A student who has failed to earn credit in an academic course may recover that course credit by enrolling in a “Credit Recovery” program. Credit Recovery allows students to earn credit for the purpose of advancing to the next grade level or for graduation purposes. A student enrolled in a recovery course may receive high school credit for work completed, provided:

1. The student assumes responsibility for all fees including tuition and textbooks.
2. The building principal approves the course in advance of registration.
3. The course is given by an accredited institution approved by the Superintendent or designee.

Both the failed course and the recovered course grades will appear on the student’s transcript. However, only the recovered course grade will be calculated into a student’s grade point average.

Acceleration

Grades K-5: Course acceleration is a possibility based upon a student’s academic performance and will be determined by the classroom teacher, counselor, building administrator, person in parental relation, and approved by the Superintendent or designee.

Grades 6-12: Students may take courses for the purpose of accelerating in mathematics pathway. Only students in grades 9-12 will be given graduation credit for these courses. A student may accelerate in the mathematics course pathway, provided:

1. The student assumes responsibility for all fees including tuition and textbooks.
2. The building principal approves the course in advance.

POLICY NO. 124
ALTERNATIVE INSTRUCTION~~**SUMMER SCHOOL**~~

3. The course is offered by an institution approved by the Superintendent or designee.
4. The student demonstrated readiness to move into the new pathway course.

Course acceleration may result in gaps in student learning that could impact student performance in future courses of study. Persons in parental relation, staff, and students should collaborate and make informed decisions related to course acceleration.

Retake

Students that earned a credit in a course, but would like to improve their skills and understanding of content may retake the course at the District. The student will not receive additional credit for the course that was retaken. Both course and grades will appear on the student's transcript. However, only the initial course grade will be calculated into the student's grade point average..

International Exchange Programs

District students shall receive high school credit for international exchange courses that meet the criteria established in the curriculum and are approved by the building principal.

International study course work not meeting district requirements may be placed in the student's permanent record and recorded as an international study experience.

Enrichment

Enrichment is additional learning opportunities outside of the Keystone Oaks Program of Studies. The student will receive graduation credit for an enrichment course and the grade will be included in the calculation of the student's grade point average. The course may be noted on the transcript at the student's request through an application/approval process. A student may pursue enrichment, provided:

	<p style="text-align: center;">POLICY NO. 124</p> <p style="text-align: center;">ALTERNATIVE INSTRUCTIONSUMMER SCHOOL</p> <ol style="list-style-type: none">1. The student assumes responsibility for all fees including tuition and textbooks.2. The building principal approves the course in advance for it to appear on the notes section of the transcript.3. The course is offered by an institution approved by the Superintendent or designee. <p>Previously Revised: February 16, 1998</p>	
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Policy Guide



Policy No. 260

Section PUPILS

Title COMPETITIVE/NON-COMPETITIVE
EVENTS AND TRIPS

Adopted AUGUST 20, 2019

Last Revised _____

	<p style="text-align: center;">POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</p> <p style="text-align: center;">THIS POLICY SHALL SUPERSEDE POLICIES 230 AND 231.</p> <p>Section 1 <u>Purpose</u></p> <p>The Board recognizes the value of students sharing their talents and skills through participation in performances and activities outside the academic school day and/or school community. The Board also recognizes the value of students' participation in school sponsored events and trips, which are to enhance and enrich their school experiences.</p> <p>The Board adopts this policy to outline the guidelines and procedures for school sponsored competitive/non-competitive events and trips and to outline the District resources that shall be allocated to defray the cost for students attending these events.</p> <p>Section 2 <u>Authority</u></p> <p>The Board shall approve any trips that are planned to keep students out of the District overnight or longer and/or trips that require District funds.</p> <p>Students on trips remain under the supervision and responsibility of the Board and are subject to its rules and regulations.</p> <p>The Board does not endorse, support, or assume responsibility in any way for any district staff member who takes students on trips not approved by the Board or Superintendent. No staff member may solicit district students for such trips within the</p>	
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	<p style="text-align: center;">POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</p> <p>district facilities or on district grounds without Board or Superintendent permission.</p> <p>Section 3 <u>Definitions</u></p> <p>For purposes of this policy, a competitive/non-competitive event or trip shall be considered school sponsored when:</p> <ul style="list-style-type: none"> 1. It takes place during the academic school year. 2.1. It is sponsored by a District recognized organization and operates under the direction of the District. 3.2. It benefits a group (club, class, grade level, team) as opposed to individuals, and is planned through and for such group, as opposed to being formed for the purpose of taking a trip or participating in an event. Thus, the group cannot be formed for the sole purpose of making the trip or event possible. 4.3. Includes athletic teams sanctioned by the Pennsylvania Interscholastic Athletic Association (P.I.A.A.) 5.4. Does not fall under the definition of a Curricular Field Trip as outlined in Board policy 121. <p>A Level 0 Event is an event that a student, team, or group does not have to place/qualify in order to attend, the group does not compete at, or whose competition is not required in order to qualify for a Level II event. This is generally a local or regional event, but may be statewide or national. This does not include any sanctioned P.I.A.A. regular season events, but includes optional non-P.I.A.A. athletic events such as invitationals.</p> <p>A Level I Event is an event that a student, team, or group does not have to place/qualify in order to attend, but consists of a competition whose winners may qualify to attend Level II events. This is generally a local or regional event, but may be statewide or national. This includes all sanctioned P.I.A.A. regular season events.</p>	<p>Pol. 121</p>
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<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</p> <p>A Level II Event is an event that a student, team, or group must qualify in order to attend, usually by competing in a Level I event prior to this event.</p> <p>A Level III Event is an event that a student, team, or group must qualify in order to attend, by competing in a Level II event prior to this event.</p> <p>A chaperone is a coach, sponsor, and/or any adult eighteen (18) years of age or older with proper clearances.</p> <p><u>Guidelines</u></p> <p>As voluntary participants in school events and trips, students shall be held responsible for compliance with District policies and the Student Code of Conduct. Infractions of those policies or rules will be subject to the same disciplinary measures applied during the regular school program.</p> <p>Participation in school/athletic events is not a right and may be denied to any student who has demonstrated disregard for the policies and rules of the District.</p> <p>Trips are to be planned for weekends, holidays, calendar breaks or summer vacations where possible.</p> <p>If an event or trip requires students to miss classroom time, preferably no more than two school days, the student has sole responsibility to contact theirhis or her teachers and complete all assignments in a timely fashion, in accordance with applicable policies and procedures. Assignments given prior to a scheduled trip will be due on the due date or the date the student comes back to school. Students shall be given a day extension per day out on assignments given during their trip.</p> <p>No student shall be compelled to participate in an event or trip that requires the student to miss class time, nor will any student be penalized in any way for failure to do so.</p> <p>No student, group of students, or district employee may receive compensation for participation in any event or trip.</p>	<p>Pol. 218</p>
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	POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS	
	<u>Use of District Funds</u> <p>The maximum District funds requested per student for the purposes of transportation, lodging, meals, and registration fees are as follows:</p> <ul style="list-style-type: none"> • Level 0 – \$0 • Level I – \$7550 – For non-P.I.A.A. groups, the maximum amount allocated is to be used for registration fees only. The District shall ONLY cover transportation expenses for sanctioned regular schedule P.I.A.A. events. • Level II – \$375250 – Funds allocated shall be used in accordance with District travel expense policy. • Level III – \$750500 – Funds allocated shall be used in accordance with District travel expense policy. <p>For Level II and Level III events, lodging expenses will only be covered if distance is greater than one-hundred (100) miles. Food expenses will only be covered if distance is greater than fifty (50) miles.</p> <p>Exceptions may be granted by the Superintendent based on event timing.</p> <p>In the event that a Booster Group, Parent Organization, or fundraising pays for the student expenses at any Level (I, II, III) of event/trip, any remaining costs not covered by the Booster Group, Parent Organization or fundraising will be covered by the District at the maximum rate listed above.</p>	Pol. 827
	<u>Chaperones</u> <p>The District requires one (1) chaperone per twelve (12) students attending an event/trip unless the destination/event requires a lower ratio or the District is not paying for the trip. The District shall pay expenses, according to District policy, for the required number of chaperones for a level II or III event only.</p>	Pol. 827

Pol. 827

<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</p> <p>If a Level II/III event/trip is overnight and both male and female students are attending, the District shall pay the costs of both a male and female chaperone to attend.</p> <p>Expenses for any chaperones above this requirement shall not be covered by the District unless directed by IEP requirements.</p> <p><u>Administration of Medication</u></p> <p>The Board directs planning for field-trips/events to start early in the school year and to include collaboration between administrators, teachers, nurses, persons in parental relationparents/guardians and other designated health officials.</p> <p>Decisions regarding administration of medication during field trips/events and other school-sponsored programs and activities shall be based on the student's individual needs.</p> <p>Medication shall be administered in accordance with applicable laws, regulations, Board policies and district procedures.</p> <p><u>Delegation of Responsibility</u></p> <p>The sponsor of the trip/event will collect all necessary information regarding the costs of the event and will submit to the building principal or athletic director in the case of an athletic event. This information will be identified on the District's approved form.</p> <p>The building principal will submit such documentation to the Superintendent or theirhis/her designee. This documentation must be submitted by the first of the month for the event to be placed on the Board agenda for approval.</p> <p>Consideration for approval of an event or trip, by the Superintendent, may be based on: the appropriateness of the activity, educational time missed, educational benefit, substitute availability, student safety, District funds requested, or any other metric deemed important.</p> <p>The Superintendent or designee shall develop procedures for the conduct of student events and trips.</p>	<p>Pol. 103, 113</p> <p>Pol. 210, 210.1</p>
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	<p style="text-align: center;">POLICY NO. 260 COMPETITIVE/NON-COMPETITIVE EVENTS AND TRIPS</p> <p>References:</p> <p>Board Policy – Pol. 103, 113, 121, 210, 210.1, 827</p>	
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KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 827

Section OPERATIONS

Title TRAVEL RELATED
EXPENSE REIMBURSEMENT

Adopted OCTOBER 20, 2015

Last Revised _____

	<p style="text-align: center;">POLICY NO. 827 TRAVEL RELATED EXPENSE REIMBURSEMENT</p>	
Section 1	<p><u>Purpose</u></p> <p>The Board shall reimburse administrative, professional, classified employees, and Board members for pre-approved expenditures incurred in the course of performing services for the District, in accordance with Board policy.</p>	
Section 2	<p><u>Definitions</u></p> <p>Employee – includes administrative, professional and classified employees.</p> <p>Out of Area – Outside Allegheny, Armstrong, Beaver, Butler, Fayette, Greene, Washington, or Westmoreland counties.</p>	
Section 3	<p><u>Delegation of Responsibility</u></p> <p>The validity of payments for job related expenses shall be determined by the Superintendent or designee.</p> <p>The Superintendent or designee shall develop administrative procedures that will address the deadline for which claims must be submitted to the Business Office in order to request reimbursement and forms for reimbursement of travel expenses. This policy attempts to address all travel and business related occurrences. Occasionally, situations arise that are not specifically covered within the policy. These situations will be addressed on an individual basis by the Superintendent prior to</p>	

<p>Section 4</p>	<p style="text-align: center;">POLICY NO. 827 TRAVEL RELATED EXPENSE REIMBURSEMENT</p> <p>incurring the expense, with final approval or denial by the Superintendent.</p> <p><u>Guidelines</u></p> <p>Actual and necessary expenses incurred when attending functions outside the District shall be reimbursed if approval has been obtained in advance from the Board or Superintendent according to the guidelines set forth below.</p> <p>For employees, attendance at approved events outside the District shall be without loss of regular pay, unless otherwise stipulated prior to attendance.</p> <p>In all instances of travel and job related expense reimbursement, full itemization with original receipts attached shall be required. Receipts must be original and itemize each cost item (e.g. separate each item, tax, gratuity, etc.) and not be a single total.</p> <p>Under normal conditions, employees or Board members traveling on official business shall provide themselves with sufficient funds for ordinary expenses.</p> <p>Travel shall be by the most economical route.</p> <p>Those traveling on official business shall exercise the same care in incurring expenses as they would in traveling on personal business.</p> <p>For official travel other than by automobile, the District shall arrange the advance purchase of transportation tickets, with Superintendent approval.</p> <p>No reimbursements will be given until after the next Business/Legislative Meeting of the Board following the deadline set by the administration for submission of claims.</p> <p><u>Mileage</u></p> <p>The use of a personal vehicle shall be considered a legitimate job expense if travel is among the employee's assigned schools, but not between home and school, and is authorized in advance by the Superintendent or designee.</p>	<p>Pol. 616</p> <p>Pol. 616</p>
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POLICY NO. 827
TRAVEL RELATED EXPENSE REIMBURSEMENT

Use of a personal vehicle for approved purposes is reimbursable at the prevailing IRS rate per mile. For mileage reimbursement, employees must submit a listing of the trips made for legitimate school business to the Business Office.

Board members may only be reimbursed for mileage for travel out of area.

Use of a personal vehicle requires that liability insurance be provided by the employee or Board member

Meal Expenses

Meals purchased during the course of travel for normal business purposes where an overnight stay is not warranted are generally not reimbursable. The District may reimburse employees for student's meals. Meals purchased for meetings amongst employees must be pre-approved.

Prior to approval the traveler must submit an estimate of the number of meals and total cost that ~~they~~^{he or she} expects to incur.

In general the maximum reimbursement for each meal shall be:

1. Breakfast \$~~20~~¹²
2. Lunch \$~~30~~²⁰
3. Dinner \$~~50~~⁴⁰

Discretion may be given for meal reimbursement if traveling to a high cost of living area.

If a meal is included in the conference attendance fee, an employee or Board member will not be allowed to charge for that meal.

If a meal, such as breakfast, is included with the accommodations, an employee or Board member will not be allowed to charge for that meal.

Under no circumstances will an employee or Board member be reimbursed for alcoholic beverage expenses. Receipts submitted must show the charged amount without gratuity added. District

	<p style="text-align: center;">POLICY NO. 827 TRAVEL RELATED EXPENSE REIMBURSEMENT</p> <p>reimbursement for gratuity charges shall not exceed 15%</p> <p><u>Accommodations</u></p> <p>Reservations for hotel accommodations must be made by the person traveling. Those traveling should take advantage of any discounts available with specific programs or by booking through the conference host.</p> <p>Reimbursement is generally limited to the amounts set forth for the applicable city in the U.S. GSA publication per the link below. The per-night lodging amounts shown exclude taxes, which are reimbursable.</p> <p>http://www.gsa.gov/perdiem</p> <p>Only single-standard room rates will be reimbursed.</p> <p>An itemized hotel receipt must be submitted with the expense report for reimbursement. The receipt should show separately: room rate, all applicable taxes, and any additional charges.</p> <p>In general, the following additional charges will not be reimbursed:</p> <ul style="list-style-type: none">a. Hotel room cancellation chargesb. Hotel room upgrades from the standard single ratec. Phone callsd. Internet feese. Room servicef. Movies or other entertainmentg. Laundryh. Hotel in-room mini bar <p><u>Conferences</u></p> <p>Employees and Board members may, with valid, documented business purpose and Board approval, travel to conferences for continuing education purposes. Conference or registration fees will be paid upfront by the District.</p>	
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POLICY NO. 827
TRAVEL RELATED EXPENSE REIMBURSEMENT

Travel Extensions and Travel with Other Parties

It will be the responsibility of the traveler who submits ~~their~~^{his/her} expense report to track personal expenses separately from business expenses associated with such modified travel arrangements (e.g., double room occupancy, meals). It is the responsibility of the Superintendent or designee to verify the business expenses for such situations. If rates, such as airfare, increase due to travel extension, the District will pay the lesser amount.

Car Rental

Rental cars should be used when the nature of the trip is such that the use of local transportation, such as hotel shuttles and taxis, is not cost effective or practical. Rental fees will be paid by the traveler and reimbursed by the District.

In general, the following additional charges will not be reimbursed:

- a. Additional insurance
- b. Rental upgrades
- c. Fuel pre-purchase option or any refueling fee charged by the rental agency
- d. GPS device

An itemized car rental receipt must be submitted with the expense report for reimbursement.

References:

Board Policy – 216

KEYSTONE OAKS SCHOOL DISTRICT

Policy Guide



Policy No. 907

Section COMMUNITY

Title SCHOOL VISITORS

Adopted AUGUST 21, 1989

Last Revised DECEMBER 15, 2020

	<p>POLICY NO. 907 SCHOOL VISITORS</p> <p>THIS POLICY SHALL SUPERSEDE POLICY 907.1.</p>	
Section 1	<p><u>Authority</u></p> <p>The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by person(s) in parental relation, adult residents, educators and other officials. To ensure order in the schools and to protect students and employees, it is necessary for the Board to establish policy governing school visits.</p>	SC 510
Section 2	<p><u>Delegation of Responsibility</u></p> <p>The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines and state and federal law and regulations.</p> <p>The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.</p>	

	<p style="text-align: center;">POLICY NO. 907 SCHOOL VISITORS</p>	
<p>Section 3</p>	<p><u>Guidelines</u></p> <p>There may be times in which people wishing to visit a school All visitors must make arrangements in advance with the school office in that building, in order to protect the health and safety of students and staff. There are circumstances where advance arrangements may not be possible, in these situations, visitors will be questioned before entry into the building.</p> <p>Upon arrival at the school, visitors must register at the office where they must provide any required information or identification to protect the health and safety of students, staff and the school community, as well as sign in and sign out, receive a badge, be provided a guide and be informed of the school's health and safety rules, which must be followed prior to entry and while the visitor is in the school building and on school property.</p> <p>Only one (1) designated entrance that is monitored and capable of controlling visitor entry shall be used by visitors to the school. All other entrances shall be locked.</p> <p>All staff members shall be responsible for requiring a visitor to demonstrate that the visitor has a badge.</p> <p>No visitor may confer with a student in school without the approval of the building principal.</p> <p>Should an emergency require that a student be called to the school office to meet a visitor, the building principal or designee shall be present during the meeting.</p> <p>Failure to comply with this policy shall result in more limited access to the school as determined by the building principal, consistent with Board policies, administrative regulations, school rules and federal and state law and regulations.</p> <p>Uniformed personnel, who are performing their official duties (police, fire), do not require a school badge.</p> <p><u>Classroom Visitations</u></p>	<p>Pol. 705</p>

**POLICY NO. 907
SCHOOL VISITORS**

Previously Revised: [December 15, 2020](#); April 18, 2013; March 19, 2001

References:

School Code – 24 P.S. Sec. 510

State Board of Education Regulations – 22 PA Code Sec. 14.108

Act 13 of 2010 Military Uniforms – 24 P.S. Sec. 2402

Board Policy – 249, 705

Date: 06/04/24
Time: 12:21:17

Keystone Oaks School District
May 2024 Combined Check Register 2023-2024

Page: 1
BAR016c

Check Dates 05/01/24 - 05/31/24

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00072186	05/02/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Luttamus Communications & Sec	\$18,661.83	50124	Comp	R
00072187	05/02/24	13081 AGParts Worldwide, Inc. AGPartsWorldwide, Inc.	\$19.90	50124	Comp	R
00072188	05/02/24	1653 ANGELA WINCHEL ANGELA WINCHEL	\$323.87	50224	Comp	R
00072189	05/02/24	1341 AIU Allegheny Intermediate Unit	\$1,042.50	50224	Comp	R
00072190	05/02/24	13246 B.M. Kramer & Co.	\$708.65	50224	Comp	R
00072191	05/02/24	11747 JORDAN TAX SERVICE/DORMONT BOROUGH OF DORMONT	\$1,917.42	50124	Comp	R
00072192	05/02/24	299 BOROUGH OF GREEN TREE	\$1,287.76	50224	Comp	R
00072193	05/02/24	11173 EMILY BRILL	\$42.25	50124	Comp	R
00072194	05/02/24	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,365.26	50124	Comp	R
00072195	05/02/24	5097 CHEM-AQUA	\$324.85	50124	Comp	R
00072196	05/02/24	12656 CUSTOM TURF INC CUSTOM TURF, INC. PA024983	\$245.00	50224	Comp	R
00072197	05/02/24	13005 Aaron Colf	\$106.82	50124	Comp	R
00072198	05/02/24	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$4,734.64	50124	Comp	R
00072199	05/02/24	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$205.63	50124	Comp	R
00072200	05/02/24	232 J C EHRLICH COMPANY INC	\$666.73	50224	Comp	R
00072201	05/02/24	9718 MARK ELPHINSTONE	\$179.56	50124	Comp	R
00072202	05/02/24	13165 FERGUSON ENTERPRISES, INC Ferguson Enterprises INC #1480	\$268.72	50224	Comp	R
00072203	05/02/24	250 FOLLETT Follett Content Solutions LLC	\$90.00	50124	Comp	R
00072204	05/02/24	8745 GREATAMERICAN FINANCIAL SERVICES CORP	\$224.00	50124	Comp	R
00072205	05/02/24	14424 Laspina Lawn, Garden, and Turf Equip, Ic Golden Eagle Equipment	\$1,046.56	50224	Comp	R
00072206	05/02/24	12589 HIGHLANDER TRACK CLUB	\$50.00	50224	Comp	O
00072207	05/02/24	8620 HOME DEPOT CREDIT SERVICES	\$1,048.90	50224	Comp	R
00072208	05/02/24	14990 JESSICA DOBSON JESSICA DOBSON	\$4,504.00	50124	Comp	R
00072209	05/02/24	5238 KERRY KARAPANDI	\$76.92	50124	Comp	R
00072210	05/02/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$13,063.09	50124	Comp	R
00072211	05/02/24	1628 KEYS TO LITERACY LLC KEYS TO LITERACY LLC	\$316.00	50124	Comp	R
00072212	05/02/24	7502 J.B. Kreider Company, INC Kreider Printing	\$1,022.95	50124	Comp	R
00072213	05/02/24	10246 CRAIG LAWHEAD	\$12.19	50124	Comp	R
00072214	05/02/24	12894 Lincoln Park Performing Arts Charter Sch	\$2,618.54	50224	Comp	R
00072215	05/02/24	11774 MAIELLO BRUNGO & MAIELLO LLP	\$20,883.67	50224	Comp	R
00072216	05/02/24	12913 MBM Collections	\$60.00	50124	Comp	O
00072217	05/02/24	12928 Kenneth Monz	\$455.00	50124	Comp	O
00072218	05/02/24	14981 MORGAN METZGER Morgan Metzger	\$63.92	50124	Comp	R
00072219	05/02/24	11081 JASON W NEUMAN	\$40.67	50124	Comp	R
00072220	05/02/24	14345 DONNA O'TOOLE	\$24.59	50124	Comp	R
00072221	05/02/24	12943 PA Leadership Charter School	\$2,618.54	50124	Comp	R

Date: 06/04/24
Time: 12:21:17

Keystone Oaks School District
May 2024 Combined Check Register 2023-2024

Page: 2
BAR016c

Check Dates 05/01/24 - 05/31/24

Check # 00003456 - 99982946

Check	Date	Vendor Number & Name\ Remittance Name	Check Amount	Batch	Source	Stat
10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00072222	05/02/24	1926 PAPER PRODUCTS CO INC	\$396.80	50124	Comp	R
00072223	05/02/24	12631 PEOPLES NATURAL GAS	\$4,667.28	50124	Comp	R
00072224	05/02/24	14347 PGH NETWORKS, LLC	\$2,121.84	50224	Comp	R
00072225	05/02/24	12933 Pittsburgh Board of Education PITTSBURGH BOARD OF EDUCATION	\$48.75	50224	Comp	R
00072226	05/02/24	1573 PROPEL CS ANDREW STREET PROPEL CS ANDREW STREET	\$3,927.83	50224	Comp	R
00072227	05/02/24	1572 PROPEL CS NORTH SIDE PROPEL CS NORTH SIDE	\$24,718.08	50224	Comp	R
00072228	05/02/24	14865 Propel CS - Homestead Propel CS - Homestead	\$3,927.81	50224	Comp	R
00072229	05/02/24	647 SHERWIN-WILLIAMS	\$134.13	50124	Comp	R
00072230	05/02/24	14816 Summit Fire & Security LLC	\$2,113.92	50124	Comp	R
00072231	05/02/24	14387 Fanning, Genevieve Sharayah Fanning	\$880.00	50124	Comp	R
00072232	05/02/24	3661 TRIBUNE-REVIEW TRIB TOTAL MEDIA	\$560.75	50124	Comp	R
00072233	05/02/24	13920 ULINE	\$106.97	50124	Comp	R
00072234	05/02/24	13458 VERNON DELL TRACTOR	\$374.07	50124	Comp	R
00072235	05/02/24	11753 KAREN WONG	\$28.99	50124	Comp	R
00072236	05/02/24	1654 WPCTE WPCTE	\$450.00	50224	Comp	R
00072237	05/02/24	6085 Woehler Landscape Supply Yard at 202 LLC Woehler Landscaping Supply Yard	\$1,590.00	50224	Comp	R
00072238	05/02/24	12929 Young Scholars of Western PA Charter Sch	\$18,441.10	50124	Comp	R
00072239	05/02/24	14750 Zachary Smith - KO Music Teacher Zachary Smith	\$23.05	50124	Comp	R
00072240	05/08/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Lauttamus Communications & Sec	\$48.00	50724	Comp	R
00072241	05/08/24	13657 Advance Auto Parts	\$53.98	50724	Comp	R
00072242	05/08/24	10738 AMERICAN ROCK SALT CO LLC	\$1,921.76	50824	Comp	R
00072243	05/08/24	13438 Aramark Uniform & Career Apparel Group., ARAMARK UNIFORM SERVICES	\$1,547.84	50824	Comp	R
00072244	05/08/24	1341 AIU Allegheny Intermediate Unit	\$1,042.50	50824	Comp	R
00072245	05/08/24	48 B & R POOLS & SWIM SHOP	\$290.00	50724	Comp	R
00072246	05/08/24	361 JORDAN TAX SERVICE INC BOROUGH OF CASTLE SHANNON	\$872.70	50724	Comp	R
00072247	05/08/24	11207 ELIZABETH BRANDY	\$21.40	50824	Comp	R
00072248	05/08/24	87 BROOKSIDE LUMBER & SUPPLY	\$398.87	50824	Comp	R
00072249	05/08/24	13395 Busy Beaver Building Centers, Inc.	\$306.05	50724	Comp	R
00072250	05/08/24	1652 DAVIDSON COLLEGE DAVIDSON COLLEGE	\$700.00	50824	Comp	R
00072251	05/08/24	1656 DIRKS GREENTREE LAND LLC DIRKS GREENTREE LAND LLC	\$1,316.98	50724	Comp	R
00072252	05/08/24	11535 BIG'S SANITATION EARTHWISE ENVIRONMENTAL SOLUTIONS	\$2,705.00	50824	Comp	R
00072253	05/08/24	7279 ERZEN ASSOCIATES INC	\$4,236.00	50824	Comp	R
00072254	05/08/24	13972 ESTOCIN TRANSPORTATION SERVICES LLC ETS	\$31,317.00	50724	Comp	R
00072255	05/08/24	250 FOLLETT Follett Content Solutions LLC	\$483.10	50724	Comp	R
00072256	05/08/24	302 E H GRIFFITH INC	\$75.23	50724	Comp	R

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10-0101-001-001-00-000-000 Cash -FNB - General Fund						
00072257	05/08/24	7777 HSLC HSLC	\$325.00	50824	Comp	R
00072258	05/08/24	12810 HUCKESTEIN MECHANICAL SERVICES, Inc.	\$765.00	50724	Comp	R
00072259	05/08/24	13410 Insight PA Cyber Charter School	\$2,810.41	50724	Comp	R
00072260	05/08/24	363 JOSTENS	\$3,008.95	50824	Comp	R
00072261	05/08/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$15,111.62	50724	Comp	R
00072262	05/08/24	12008 LOWES BUSINESS ACCT/GECRB LOWES BUSINESS ACCT/SYNCB	\$60.63	50724	Comp	R
00072263	05/08/24	420 MATTHEWS BUS CO	\$205,828.63	50724	Comp	R
00072264	05/08/24	4919 MR JOHN	\$205.00	50724	Comp	R
00072265	05/08/24	425 MRTSA	\$260.00	50724	Comp	R
00072266	05/08/24	361 JORDAN TAX SERVICE INC MT LEBANON PA	\$4,963.43	50724	Comp	R
00072267	05/08/24	15000 Manion Plumbing, INC. Manion Plumbing, Inc.	\$2,952.67	50824	Comp	R
00072268	05/08/24	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$43.99	50824	Comp	R
00072269	05/08/24	13096 PA Distance Learning Charter	\$3,927.81	50824	Comp	R
00072270	05/08/24	14208 PASSPORT ACADEMY CHARTER SCHOOL	\$1,309.27	50824	Comp	R
00072271	05/08/24	1659 PAT DIMMOCK PAT DIMMOCK	\$205.68	50824	Comp	R
00072272	05/08/24	2984 PITTSBURGH POST-GAZETTE PITTSBURGH POST-GAZETTE	\$686.40	50724	Comp	R
00072273	05/08/24	12910 PA Cyber Charter School Pennsylvania Cyber Charter School	\$24,334.34	50724	Comp	R
00072274	05/08/24	13177 Provident Charter School Provident Charter School	\$6,930.09	50724	Comp	R
00072275	05/08/24	7162 QUAKER VALLEY HIGH SCHOOL	\$26.00	50724	Comp	R
00072276	05/08/24	599 ROLLIER HARDWARE INC	\$8.72	50724	Comp	R
00072277	05/08/24	1457 SHASDA SHASDA	\$175.00	50824	Comp	O
00072278	05/08/24	1658 SPECIAL OLYMPICS PA SPECIAL OLYMPICS PA	\$316.00	50724	Comp	O
00072279	05/08/24	8773 STEEL CITY MOWER & PLOW	\$271.56	50724	Comp	R
00072280	05/08/24	11655 WILLIAM STROPKAJ	\$177.08	50724	Comp	R
00072281	05/08/24	14770 TFD Unlimited LLC TFD SUPPLIES	\$136.00	50724	Comp	R
00072282	05/08/24	7117 TK Elevator Corporation TK Elevator Corporation	\$5,476.00	50724	Comp	R
00072283	05/08/24	9508 THE LIGHT CO The Light Company, LLC	\$1,566.03	50724	Comp	R
00072284	05/08/24	12119 UGI ENERGY SERVICES LLC	\$1,608.64	50724	Comp	R
00072285	05/08/24	7420 UPMC	\$6,990.00	50824	Comp	R
00072286	05/08/24	13062 UPMC HLTH Plan Fully Ins Wkrs Comp UPMC Health Benefits, Inc.	\$5,934.00	50724	Comp	R
00072287	05/08/24	13458 VERNON DELL TRACTOR	\$1,245.06	50724	Comp	R
00072288	05/08/24	11530 WESTMORELAND INTERMEDIATE UNIT	\$304.00	50824	Comp	R
00072289	05/08/24	13241 West Mifflin Area School district West Mifflin Area School District	\$30.00	50724	Comp	R
00072290	05/10/24	13044 21st Century Cyber Charter School	\$5,237.08	51024	Comp	R
00072291	05/10/24	123 CENTURY SPORTS INC	\$592.60	51024	Comp	R
00072292	05/10/24	13104 Commonwealth Charter Academy	\$9,356.76	51024	Comp	R

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00072293	05/10/24	11190 WILLIAM EIBECK	\$1,096.64	51024	Comp	R
00072294	05/10/24	250 FOLLETT Follett Content Solutions LLC	\$698.79	51024	Comp	R
00072295	05/10/24	363 JOSTENS	\$3,844.35	51024	Comp	R
00072296	05/10/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$15,158.07	51024	Comp	R
00072297	05/10/24	9347 KIM SMYKAL KIM SMYKAL	\$150.69	51024	Comp	R
00072298	05/10/24	1661 KOMS PFO KOMS PFO	\$97.50	51024	Comp	R
00072299	05/10/24	574 PA AMERICAN WATER COMPANY	\$2,891.05	51024	Comp	R
00072300	05/10/24	14449 RIVERS OF STEEL HERITAGE CORPORATION RIVERS OF STEEL HERITAGE CORP.	\$350.00	51024	Comp	R
00072301	05/10/24	707 TEACHER'S DISCOVERY	\$5.00	51024	Comp	R
00072302	05/10/24	14711 Wilson Group The Wilson Group	\$9.95	51024	Comp	R
00072303	05/13/24	9441 PA FBLA Pennsylvania FBLA	\$2,500.00	51324	Comp	R
00072304	05/15/24	12900 Agora Cyber Charter School	\$1,309.27	51524	Comp	R
00072305	05/15/24	9787 ALLEGHENY COUNTY HEALTH DEPT	\$88.00	51524	Comp	R
00072306	05/15/24	14742 JESSICA ANDERSON	\$16.08	51524	Comp	O
00072307	05/15/24	13662 AQUA FILTER FRESH, INC.	\$177.50	51524	Comp	R
00072308	05/15/24	9884 AT&T MOBILITY	\$3,405.72	51524	Comp	R
00072309	05/15/24	299 BOROUGH OF GREEN TREE	\$1,287.78	51524	Comp	R
00072310	05/15/24	1663 BROOKE TURNBULL BROOKE TURNBULL	\$48.24	51524	Comp	R
00072311	05/15/24	10893 CANDACE BUSH	\$16.08	51524	Comp	R
00072312	05/15/24	14031 STAHL FAMILY CASEY STAHL	\$73.76	51524	Comp	R
00072313	05/15/24	14216 DANIELLE KING (Astfolk) Danielle King	\$40.00	51524	Comp	R
00072314	05/15/24	1629 EPS OPERATIONS LLC EPS OPERATIONS LLC	\$9,959.33	51524	Comp	R
00072315	05/15/24	1629 EPS OPERATIONS LLC EPS OPERATIONS LLC	\$2,219.06	51524	Comp	R
00072316	05/15/24	14045 FBLA FBLA	\$605.00	51524	Comp	R
00072317	05/15/24	14834 BORONKY, JESSICA JESSICA BORONKY	\$11.26	51524	Comp	O
00072318	05/15/24	7502 J.B. Kreider Company, INC Kreider Printing	\$2,545.00	51524	Comp	R
00072319	05/15/24	3322 OFFICE DEPOT INC ODP Business Solutions LLC	\$615.62	51524	Comp	R
00072320	05/15/24	574 PA AMERICAN WATER COMPANY	\$4,825.46	51524	Comp	R
00072321	05/15/24	9985 KEVIN PRINCE	\$71.35	51524	Comp	R
00072322	05/15/24	551 PORT AUTHORITY OF ALLY COUNTY Pittsburgh Regional Transit	\$97.50	51524	Comp	R
00072323	05/15/24	13232 REACH CYBER CHARTER SCHOOL Reach Cyber Charter School	\$6,738.22	51524	Comp	R
00072324	05/15/24	14732 Southwest Strings	\$1,652.05	51524	Comp	R
00072325	05/15/24	11073 SWEETWATER SOUND INC	\$257.00	51524	Comp	R
00072326	05/15/24	9508 THE LIGHT CO The Light Company, LLC	\$2,436.62	51524	Comp	R

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00072327	05/17/24	11443 AV LAUTTAMUS COMMUNICATIONS INC A.V. Luttamus Communications & Sec	\$13,436.75	51724	Comp	R
00072328	05/17/24	1341 AIU Allegheny Intermediate Unit	\$2,660.00	51724	Comp	R
00072329	05/17/24	1666 BIG TEAMS LLC BIG TEAMS LLC	\$1,250.00	51724	Comp	R
00072330	05/17/24	00553 GEOFFREY DOBSON	\$3,440.00	51724	Comp	R
00072331	05/17/24	14712 DE LAGE LANDEN FINANCIAL SVC, INC De Lage Landen Financial SVC, Inc.	\$6,602.05	51724	Comp	R
00072332	05/17/24	7599 Christopher Stewart Dormont florist, LLC	\$323.00	51724	Comp	R
00072333	05/17/24	6902 PATRICK FALSETTI	\$257.33	51724	Comp	R
00072334	05/17/24	7211 KENNETH HUSTAVA	\$24.39	51724	Comp	O
00072335	05/17/24	1667 JUMPING JUMPEROO JUMPING JUMPEROO	\$1,050.00	51724	Comp	R
00072336	05/17/24	14764 LAURYN GREGGS Lauryn Greggs	\$135.21	51724	Comp	O
00072337	05/17/24	12907 PA Virtual Charter School Pennsylvania Virtual Charter School	\$2,810.41	51724	Comp	R
00072338	05/17/24	707 TEACHER'S DISCOVERY	\$528.84	51724	Comp	R
00072339	05/17/24	9508 THE LIGHT CO The Light Company, LLC	\$231.00	51724	Comp	R
00072340	05/17/24	14711 Wilson Group The Wilson Group	\$147.00	51724	Comp	R
00072341	05/17/24	1664 WEX BANK WEX BANK	\$583.79	51724	Comp	O
00072342	05/21/24	571 COLUMBIA GAS OF PA	\$6,788.09	52124	Comp	R
00072343	05/21/24	14771 Creative Product Sourcing, Inc. CREATIVE PRODUCT SOURCING INC	\$571.19	52124	Comp	O
00072344	05/21/24	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$30,506.33	52124	Comp	R
00072345	05/21/24	9718 MARK ELPHINSTONE	\$240.00	52124	Comp	R
00072346	05/21/24	13537 J.W. PEPPER & SON, INC.	\$8.65	52124	Comp	R
00072347	05/21/24	14846 Feeney, Jim Jim Feeney	\$209.71	52124	Comp	R
00072348	05/21/24	14739 RON PORUPSKY RON PORUPSKY	\$54.89	52124	Comp	O
00072349	05/21/24	7282 SCHOLASTIC BOOK FAIRS Scholastic Book Fairs - 04	\$1,047.79	52124	Comp	R
00072350	05/24/24	1614 AMF MT LEBANON LANES AMF MT LEBANON LANES	\$602.33	52424	Comp	O
00072351	05/24/24	11173 EMILY BRILL	\$1,611.42	52424	Comp	O
00072352	05/24/24	118 CASTLE SHANNON BOROUGH CASTLE SHANNON BOROUGH GENERAL FUND	\$4,533.12	52424	Comp	O
00072353	05/24/24	13949 EDSYS DBA CITY CHARTER HIGH SCHOOL CITY CHARTER HIGH SCHOOL	\$2,565.98	52424	Comp	O
00072354	05/24/24	9953 DELL FINANCIAL SVCS DELL FINANCIAL SERVICES	\$30,649.41	52424	Comp	O
00072355	05/24/24	14061 DQE SYSTEMS, INC. DQE COMMUNICATIONS LLC	\$2,310.00	52424	Comp	R
00072356	05/24/24	1669 EMILY DOWLER EMILY DOWLER	\$2,107.96	52424	Comp	R
00072357	05/24/24	8395 FAGAN'S SANITARY SUPPLY INC	\$2,376.40	52424	Comp	R

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00072358	05/24/24	250 FOLLETT Follett Content Solutions LLC	\$329.93	52424	Comp	O
00072359	05/24/24	13974 JOY GALISZEWSKI	\$309.00	52424	Comp	O
00072360	05/24/24	12909 KELLY SERVICES INC KELLY SERVICES INC	\$32,929.53	52424	Comp	O
00072361	05/24/24	11774 MAIELLO BRUNGO & MAIELLO LLP	\$2,132.75	52424	Comp	O
00072362	05/24/24	12913 MBM Collections	\$1,775.25	52424	Comp	O
00072363	05/24/24	4919 MR JOHN	\$145.00	52424	Comp	R
00072364	05/24/24	13987 NAVIGATE360, LLC NAVIGATE360, LLC	\$2,121.80	52424	Comp	O
00072365	05/24/24	1926 PAPER PRODUCTS CO INC	\$281.55	52424	Comp	R
00072366	05/24/24	503 PARKWAY WEST CTC	\$25,047.54	52424	Comp	O
00072367	05/24/24	2562 PIONEER MANUFACTURING CO	\$2,499.97	52424	Comp	R
00072368	05/24/24	13442 PIRTEK	\$309.94	52424	Comp	R
00072369	05/24/24	12933 Pittsburgh Board of Education PITTSBURGH BOARD OF EDUCATION	\$48.75	52424	Comp	O
00072370	05/24/24	12321 RONNIE'S TIRE SERVC INC	\$1,685.69	52424	Comp	O
00072371	05/24/24	14711 Wilson Group The Wilson Group	\$73.50	52424	Comp	O
00072372	05/24/24	10615 UNITED REFRIGERATION INC	\$10.91	52424	Comp	R
00072373	05/24/24	1670 VALERIE MOORE VALERIE MOORE	\$898.20	52424	Comp	O
00072374	05/29/24	14744 Allegheny Clinic	\$2,390.00	52924	Comp	O
00072375	05/29/24	1614 AMF MT LEBANON LANES AMF MT LEBANON LANES	\$395.56	52924	Comp	O
00072376	05/29/24	1341 AIU Allegheny Intermediate Unit	\$252.05	52924	Comp	O
00072377	05/29/24	11747 JORDAN TAX SERVICE/DORMONT BOROUGH OF DORMONT	\$1,959.65	52924	Comp	O
00072378	05/29/24	299 BOROUGH OF GREEN TREE	\$1,412.64	52924	Comp	O
00072379	05/29/24	9298 CONSOLIDATED COMMUNICATIONS	\$4,142.30	52924	Comp	O
00072380	05/29/24	572 DUQUESNE LIGHT COMPANY DUQUESNE LIGHT COMPANY	\$4,707.12	52924	Comp	O
00072381	05/29/24	14714 DR. EVAN HALL Dr. Evan Hall	\$4,440.00	52924	Comp	O
00072382	05/29/24	1650 LIFEVAC LLC LIFEVAC LLC	\$396.06	52924	Comp	O
00072383	05/29/24	12894 Lincoln Park Performing Arts Charter Sch	\$2,618.54	52924	Comp	O
00072384	05/29/24	11894 NOVA SPORTS	\$2,456.90	52924	Comp	O
00072385	05/29/24	13511 NRG BUSINESS MARKETING NRG BUSINESS MAKRETING	\$1,457.28	52924	Comp	O
00072386	05/29/24	12631 PEOPLES NATURAL GAS	\$1,898.58	52924	Comp	O
00072387	05/29/24	6232 PORTA PHONE	\$599.00	52924	Comp	O
00072388	05/29/24	13677 REDPOINT ADVENTURES, LLC	\$1,110.00	52924	Comp	O
00072389	05/29/24	6618 SHOP 'N SAVE	\$927.22	52924	Comp	O
00072390	05/29/24	9979 STANTON'S SHEET MUSIC	\$417.09	52924	Comp	O
00072391	05/29/24	10935 STAPLES ADVANTAGE STAPLES	\$74.16	52924	Comp	O
00072392	05/29/24	1567 STERICYCLE INC STERICYCLE INC	\$25.89	52924	Comp	O
00072393	05/29/24	1671 TERESA BAILEY TERESA BAILEY	\$24.48	52924	Comp	O
00072394	05/29/24	14841 Math Learning Center, The The Math Learning Center	\$594.00	52924	Comp	O

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00072395	05/29/24	7420 UPMC	\$375.00	52924	Comp	O
>>>>> MISSING CHECKS FROM 00072396 TO 00072404						
00072405	05/31/24	644 ALCOSE CREDIT UNION	\$942.42	2	Comp	O
00072406	05/31/24	11197 AMERICAN DREAM FUND	\$40.00	2	Comp	O
00072407	05/31/24	575 KEYSTONE OAKS EDUCATION ASSN	\$16,798.20	2	Comp	O
00072408	05/31/24	587 KEYSTONE OAKS ESPA-LOCAL	\$805.74	2	Comp	O
00072409	05/31/24	922 SEIU LOCAL32BJ	\$910.00	2	Comp	O

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Balance Sheet 816,078.33 Expenditure 0.00 Revenue 0.00

	Total	Count		Total	Count
Outstanding	161,936.89	55	Computer Check	816,078.33	215
Reconciled	654,141.44	160	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
		816,078.33	215	816,078.33	215

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50-0101-001-000-00-000-000 CASH - FNB Cafeteria						
00009847	05/08/24	1657 BEN O'CONNOR BEN O'CONNOR	\$12.85	50724	Comp	O
00009848	05/08/24	14384 Gold Star Foods GOLD STAR FOODS	\$823.76	50724	Comp	R
00009849	05/08/24	13911 HERSHEY CREAMERY CO.	\$543.84	50724	Comp	R
00009850	05/08/24	14816 Summit Fire & Security LLC	\$492.59	50724	Comp	R
00009851	05/08/24	11725 US FOODS INC	\$28,333.56	50824	Comp	R
00009852	05/17/24	13919 ALFRED NICKLES BAKERY INC. ALFRED NICKLES BAKERY INC.	\$1,832.76	51724	Comp	R
00009853	05/17/24	9787 ALLEGHENY COUNTY HEALTH DEPT	\$488.00	51724	Comp	R
00009854	05/17/24	11896 SCHNEIDER'S DAIRY INC SCHNEIDER'S DAIRY, INC.	\$4,853.93	51724	Comp	R
00009855	05/17/24	6618 SHOP 'N SAVE	\$59.72	51724	Comp	R
00009856	05/17/24	11725 US FOODS INC	\$10,067.66	51724	Comp	R

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Balance Sheet 47,508.67

Expenditure 0.00

Revenue 0.00

	Total	Count		Total	Count
Outstanding	12.85	1	Computer Check	47,508.67	10
Reconciled	47,495.82	9	Hand Check	0.00	0
Stop Payment	0.00	0	Wire Transfer	0.00	0
Voided	0.00	0			
	47,508.67	10		47,508.67	10